

POSITION OPENING  
CITY OF EATON RAPIDS  
QUALITY OF LIFE DIRECTOR

The City of Eaton Rapids is seeking qualified applicants for the position of Quality of Life Director. This is a Department Director position reporting directly to the City Manager.

The Quality of Life Director will oversee a variety of activities including: Community Promotion and Marketing, Special Events, Recreational Services, Grant Administration and Community Beautification.

Candidates should have extensive background in one or more of the mentioned activities with three to five years' management experience supervising employees and volunteers. Good written and verbal communication skills are required and a college degree is highly desirable. Salary DOQ. The City of Eaton Rapids is an EOE.

Submit cover letter, resume, references and several examples of written work to:

Quality of Life Director  
City Hall  
200 S. Main Street  
Eaton Rapids, MI 48827

Deadline for applications if: Friday, March 16, 2018 at 4:30 p.m.