

**July 22, 2019**  
**Worksession**

A Worksession of the City Council was held at City Hall, 200 S. Main Street, on July 22, 2019 at 5:00 p.m.

Present were Mayor Malewski and Councilpersons Colestock, Wichman, and Harri. Councilman Burke was absent and excused.

Administrative Staff Present were City Manager Desentz, Clerk Boomer, Fire Chief McNutt, and Police Chief Weeks.

Purpose of the meeting was a worksession. Notice of the meeting was duly given.

**Public Comments:** None

**New Business Topics of Discussion were:**

City Manager Desentz presented and reviewed with Council quotes for asphalt patch repairs. There are seven locations that require patching ranging in size from 396 sq. feet to 16 sq. feet.

City Manager Desentz presented and reviewed with Council the draft Council Manual including edits suggested since the last Council Work Session and Personnel Committee Review. Advised to send proposed edits to him before the next Council meeting.

City Manager Desentz presented and reviewed with Council the draft Employee Handbook including edits suggested since the last Council Work Session and Personnel Committee Review. Advised to send proposed edits to him before the next Council meeting.

City Manager Desentz reviewed and discussed with Council the recommendation to establish a Rental Ordinance Committee. A five-member committee consisting of a member of City Council, the City Manager, the Building Official, the Fire Chief and the Planning Commission Chair was suggested.

City Manager Desentz presented to Council the list of tax foreclosed properties in the City as reported by the County Treasurer. The City may waive their right of refusal to purchase the properties.

**Unfinished and Special Business:** None

**Public Comments:**

A resident appeared before Council regarding the Main Street/DDA Director position.

**Reports:**

Fire Chief McNutt reported that letters have been sent to commercial properties with property maintenance code violations.

Police Chief Weeks reported that Eaton County is proposing an option for electronic citations in which the software is covered by the County and the City would be responsible for the in-car printers. He reported that he is working on junk car notifications.

City Manager Desentz reported that he would be attending a City Mangers Conference Tuesday through Thursday this week. He reported on the status of the MSHDA grants. He commented on the PFAS contamination reports.

City Clerk Boomer reported that the clean-out of the Library storage space is progressing as planned.

The meeting was adjourned at 6:30 p.m.

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Paul O. Malewski, Mayor

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Laura Boomer, City Clerk