



MECHANICAL PERMIT APPLICATION

TYPE OF JOB (Check Box)

<input type="checkbox"/> Residential	<input type="checkbox"/> New	<input type="checkbox"/> Premanufactured Home Set Up (State Approved)	<input type="checkbox"/> City Owned
<input type="checkbox"/> Multi-family	<input type="checkbox"/> Commercial	<input type="checkbox"/> Industrial	<input type="checkbox"/> LP Tank
			<input type="checkbox"/> Other & Alteration (specify):
Has a Building Permit Been Issued for this Project?		<input type="checkbox"/> Yes	<input type="checkbox"/> No
		<input type="checkbox"/> Not Required	

<i>THIS APPLICATION IS FOR</i> <i>(Project Description):</i>	<i>DATED:</i>
<i>Owners Name (please print):</i>	
<i>Owners Phone Number:</i>	
<i>Street Address of Job Location:</i>	
<i>Licensed Contractor Name:</i>	
<i>Contractors Phone Number:</i>	
<i>Contractors Email Address:</i>	
<i>Contractors Street Address:</i>	
<i>City:</i>	<i>State:</i>
<i>City:</i>	<i>Zip:</i>
<i>State of Michigan Contractors License #</i>	
<i>Expiration Date</i>	
<i>Contractors Fed. ID Number</i>	
<i>Workers Comp. Ins. Carrier</i>	
<i>MESC Number</i>	
<p>“Section 23a of the State Construction Codes Act of 1972, Act No.230 of Public Acts of 1972, beings Section pumps) 125/1523a of the Michigan Complied Laws, prohibits a person form conspiring to circumvent the licensing requirements of the State relating to persons who perform work on residential buildings or residential structures. Violators of Section 23a are subject to civil fines.”</p>	

Air Conditioning- Residential	\$30.00		
Bath & Kitchen Fans	\$7.00		
Chiller	\$30.00		
Chimney, Factory Built- installed separately	\$30.00		
Clothes Dryer Vent (Residential)	\$7.00		
Comm. Air Conditioner	\$30.00		
Commercial Dryer Vent	\$10.00		
Commercial Heat Pump Including Piping	\$50.00		
Commercial Hoods	\$50.00		
Compressor	\$30.00		
Contractor Registration (Every 3 years)	\$15.00		
Cooling Towers	\$30.00		
Ducts Per Foot (minimum \$25)	\$1.00		
Evaporator Coils	\$30.00		
Fireplace	\$30.00		
Final Inspection	\$45.00		
Fire Suppression/Protection	\$25.00		
Fire Suppression/Protection Per Head	\$1.50		
Flue/Vent Damper	\$5.00		
Fuel Tanks Above Ground	\$20.00		
Fuel Tanks Under Ground	\$40.00		
Gas/Oil Burning Equipment (New or Conversation)	\$30.00		
Gas Piping Each Opening New	\$5.00		
Heat Pumps Commercial (pipe not included)	\$50.00		

Application Continued on Next Page.....-->

TYPE OF WORK	FEE	NO.	TOTAL
Application Fee	\$50.00		
Air Handlers Over 10,000 CFM	\$50.00		
Air Handlers/Heat Wheels under 10,000 CFM	\$25.00		

Mechanical work shall not commence until application for permit has been filed with Building department. All Installations shall be in conformance with the mechanic Code. **NO WORK SHALL BE CONCEALED UNTIL IT HAS BEEN INSPECTED AND APPROVED.** When ready for an inspection, call the inspector to provide as much advance notice as possible. The inspector will need the job location and permit number.

*Application fee does not include Inspection. Application fees are non-refundable. City not responsible for property lines.

** Permits are only good for 6 (six) months form date of issuance or the date of the last inspection. Canceled permit cannot be refunded or reinstated. You will need to apply for new permit if your permit has been canceled.

CITY OF EATON RAPIDS
 BUILDING DEPARTMENT
 200 S. Main St.
 Eaton Rapids, MI. 48827
 Phone: 517-663-8118 ext. 8160
 Fax: 517-663-1116



TYPE OF WORK	FEE	NO.	TOTAL
Heat Pumps: Residential	\$40.00		
Heat Recovery Units	\$30.00		
Humidifiers	\$10.00		
Hydronic Piping	\$25.00		
Inspections	\$45.00		
Investigation	\$55.00		
Refrigeration (Split Sys.)	\$35.00		
Radiant Panel	\$15.00		
Replacement System	\$30.00		
Residential Heating System (Duct and pipe) New Installation	\$60.00		

Residential Heating System (Duct and pipe) Replacement	\$30.00		
Residential Boiler	\$30.00		
Rough Inspection	\$45.00		
Solar, set of 3 panels with piping	\$30.00		
Solid Fuel Equipment (includes chimney)	\$30.00		
Split Ref. Systems	\$35.00		
URD Piping	\$1.00		
Unit Ventilators	\$25.00		
V.A.V Boxes	\$30.00		
Water Heater	\$15.00		
Total Cost:			

PLAN REVIEW			
Plans are required for all building types and shall be prepared by or under the direct supervision of an architect or engineer license pursuant to Act No. 299 of the Public Acts of 1980, as amended, and shall bear that architect or engineer's signature and seal except:			
<ol style="list-style-type: none"> 1. One and two-family dwellings when the total building heating/cooling system input rating is 375,000 BTU's or less. 2. Alterations and repair work determined by the mechanical official to be of a minor nature. 3. Business, mercantile, and storage buildings have HVAC equipment only, with one fire area and not more than 3,500 square feet. 4. Work completed by a governmental subdivision or state agency costing less than \$15,000 			
PLANS MUST BE SUBMITTED BEFORE A PERMIT CAN BE ISSUED.			
Building Size in Square Feet:		Input of Heating system in this building:	
Have Plans Been Submitted?	Yes	No	Not Required
HOME OWNERS AFADAVIT: I hereby certify the electric work described on this application shall be installed by myself in my home in which I am living or about to occupy. All work shall be installed in accordance with the State Mechanical Code, being enforced at the time of this application and shall not be enclosed, covered over or put into operation until the work has been inspected and APPROVED by the Mechanical Inspector and/or Building Inspector. I will cooperate with the Mechanical and Building Inspector and assume the responsibility of arranging for all required and necessary inspections.			
<i>Home Owners Signature</i>		<i>Dated</i>	
<i>Licensed Contractors Signature</i>		<i>Dated</i>	
FOR USE BY CITY EMPLOYEES ONLY			
<i>Date Received:</i>		<i>Date Paid:</i>	

A copy of your current State License and copy of pictured ID of person named on state license must be on file with the City of Eaton Rapids.

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