

A worksession of the City Council was held at City Hall, 200 S. Main Street, on Monday, January 18, 2010, at 5:00 p.m.

Present were Mayor Platte and Councilpersons Greenhoe, Brown, Letarte and Harri. None were absent.

Administrative Staff Present was City Manager Bill LeFevere, City Superintendent Scott Poyer, WWTP Director Todd Nichols, Treasurer Robert Damon, Police Chief Paul Malewski, Fire Chief Roger McNutt, Building Inspector Jon Hill, Assessor Mike Baker, Deputy Carla Mazur and Librarian Sandra Porter.

Purpose of the meeting was a worksession. Notice of the meeting was duly given.

Public Comments:

None.

Old Business Topics of Discussion were:

DDA:

NRHP Nomination: The DDA is making arrangements to complete this project at a later date. Red Ribbon Hall: The DDA is the owner of this property and discussions are ongoing as to the plans for the building.

LDFA:

South Industrial Park Infrastructure: Construction of the sewer line is complete with the roadway work in progress. The City is finding a new location for the conservation easement per direction from the LDFA, with the anticipated completion of this project for mid 2010.

Infrastructure Projects:

MDOT 50/99 Project: The project is done for the season and will resume in April of 2010, with the anticipated completion date in October. State Street Project: The MDOT approvals for this project are now underway with further engineering work being completed with Council approval as more monies become available as anticipated in January.

Grants:

MSHDA/CDBG: Second round of funding is under way and all funds have been obligated.

Construction is ongoing and the City is beginning to plan for a third round of grant funding at the next opportunity.

Electrical Department:

Power Supply Committee: The prices have been obtained and Council has set the strike price. Winter Shut Off Rules: The MMEA has developed a set of rules which is now being implemented. Energy Optimization: The Plan has been completed and the project is on-going. Renewable Portfolio: The Plan has been approved and implemented. Landfill Gas Project: MPPA project is on-going with anticipating to incorporate this renewable component into our RPS Plan design.

Miscellaneous Projects:

City Hall Pocket Park: Funding is tied to the DDA/MDOT Streetscaping Project and construction is planned for the Summer of 2010. Joint Marketing Project: Project is on-going with coordinated efforts from the Schools, Chamber, LDFA and Hospital.

New Business Topics of Discussion were:

City Manager LeFevere reviewed with Council that a new Council Photo will be taken before the Council Meeting on January 25th.

City Treasurer Damon reviewed with Council the December Financial Review. Treasurer Damon stated that at the next worksession the second quarter financials will be available as well as the Auditor's will be here to review the Audit in more detail.

City Superintendent Poyer reviewed with Council the Five Year Parks Plan with Hamlin Township. This item will appear on the January 25th Agenda.

Building Inspector Hill distributed Rental Property Inspection Guidelines. It was the consensus of Council to review the Guidelines and have further discussion at the next worksession.

City Superintendent Poyer reviewed with Council the State Street MDOT Resolution. This item will appear on the January 25th Agenda.

Wastewater Treatment Plant Supervisor Nichols reviewed with Council the SCADA Instrumentation Maintenance and Calibration work that needs to be done and that it is his recommendation to go with Commerce Controls, Inc., at a cost not to exceed \$3,587.00. This item will appear on the January 25th Agenda.

City Manager LeFevere stated that the bid parameters for the Michigan Street Property would be discussed at a future worksession as they City was still awaiting the deed from the State for the property.

Public Comments:

None.

Other Business:

City Manager LeFevere reminded Council that the MML Legislative Conference is scheduled for April 14th in Lansing and if Council was interested in attending to let him know.

Councilman Greenhoe asked what was being done in regards to the City Manager position. Mayor Platte stated that this will be discussed at a future worksession.

The meeting was adjourned at 5:43 p.m.

Steven G. Platte, Mayor

Carla Mazur, Deputy City Clerk