

A worksession of the City Council was held at City Hall, 200 S. Main Street, on Monday, April 12, 2010, at 5:00 p.m.

Present were Mayor Platte and Councilpersons Brown and Harri. Councilman Letarte arrived at 5:25 p.m. Councilman Greenhoe was absent and excused.

Administrative Staff Present was City Manager Bill LeFevere, Police Chief Paul Malewski, Fire Chief Roger McNutt and City Clerk Kristy Reinecke.

Also Present was Robert Hamilton from the Michigan Municipal League.

Purpose of the meeting was a worksession. Notice of the meeting was duly given.

**Public Comments:**

None.

**Old Business Topics of Discussion were:**

None.

**New Business Topics of Discussion were:**

Mr. Hamilton reviewed with Council the Search Committee Worksheet for the City Manager Profile and the Ad that would be placed on the MML Website as well as the ICMA Website.

Council discussed and listed what their qualifications would be for the Manager position.

Other criteria not currently on the worksheet that Council felt needed to be strongly considered was someone dedicated to a Historic Community; Economic Development Skills; and Media Skills.

Mr. Hamilton stated that the number of Resumes that would be presented to Council would depend on the quality of Resumes received.

Council stated that they would like to consider interviewing five to seven candidates.

Mr. Hamilton stated that he would have a draft of the job description to Council by April 19<sup>th</sup> so that it could be reviewed at the Council Worksession scheduled for 5:00 p.m.

Mr. Hamilton stated that the Ad would then need to be received by the MML by the end of the week so that it could run four to five weeks, with the close out deadline for submitting Resumes being May 24<sup>th</sup>.

Mr. Hamilton stated that he would have Resumes ready to present to Council at the scheduled worksession to be held on June 7<sup>th</sup>. Mr. Hamilton stated that after the Resumes had been reviewed, Council could make the final selection on whom they wanted to interview, and Mr. Hamilton would schedule the interview for Saturday, June 26<sup>th</sup> at a Special Meeting of the City Council. Mr. Hamilton stated at that time, if Council felt it was necessary, then second interviews could be conducted on June 30<sup>th</sup> or after the July 4<sup>th</sup> Holiday.

Council thanked Mr. Hamilton for the review.

**Other Business:**

None.

**Public Comments:**

None.

The meeting was adjourned at 6:15 p.m.

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Steven G. Platte, Mayor

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Kristy Reinecke, Clerk