

A worksession of the City Council was held at City Hall, 200 S. Main Street, on Monday, June 21, 2010, at 5:00 p.m.

Present were Mayor Platte and Councilpersons Greenhoe, Brown and Harri. Councilman Letarte was absent and excused.

Administrative Staff Present was City Superintendent Scott Poyer, WWTP Director Todd Nichols, City Assessor Mike Baker, Police Chief Paul Malewski, Treasurer Robert Damon, Building Inspector Jon Hill, Deputy Carla Mazur, Librarian Sandra Porter and City Clerk Kristy Reinecke.

Also Present was City Attorney Phil Erickson.

Purpose of the meeting was a worksession. Notice of the meeting was duly given.

**Public Comments:**

None.

**Old Business Topics of Discussion were:**

City Attorney Erickson reviewed with Council where the City was with the Howe Field proceedings.

**New Business Topics of Discussion were:**

Polly Brainerd, the Truancy Intervention Program Coordinator at Eaton Intermediate School District, gave Council a presentation regarding the safe disposal of prescription drugs and stated that several communities had passed a Resolution proclaiming July as "Safe Storage and Disposal of Medications Month". Council thanked Ms. Brainerd for the presentation. This item will appear on the June 28<sup>th</sup> Agenda.

City Treasurer Damon reviewed with Council the Resolution that needed to be approved by Council in order for the Department Heads to start contributing 2% towards their MERS Retirement, which would be a reduction to the City's expense, per the concessions made by Department Heads. This item will appear on the June 28<sup>th</sup> Agenda.

City Assessor Baker reviewed with Council the property and 747 Michigan, and the Bid Parameters that need to be set. Council reviewed the proposed bid parameters as recommended by staff. Assessor Baker will proceed with having this advertised and beginning the bid process, and will bring back to Council once the bids have been received.

City Treasurer Damon reviewed with Council the May Cash Reconciliation and Investments. Council thanked Treasurer Damon for the report.

City Treasurer Damon reviewed with Council the 4<sup>th</sup> Quarter Budget Adjustments that would need to be approved by Council. Treasurer Damon stated that since Council has been looking at this Quarterly, that the City has a good handle on the finances and has helped the budget and transfer process tremendously. Treasurer Damon stated that he will

be meeting with Department Heads this week to review the Transfers and then present the information to Council for the meeting. This item will appear on the June 28<sup>th</sup> Agenda.

Mayor Platte asked Council if there needed to be any further discussion on the 2010-2011 Budget. Council stated that they were satisfied with the Proposed Budget. Mayor Platte thanked staff for their hard work over the past few months with the preparation of the Proposed Budget. This item will appear on the June 28<sup>th</sup> Agenda.

Mayor Platte presented to Council the proposed schedule for the City Manager Interviews to be conducted on Saturday, June 26<sup>th</sup>. Mayor Platte also presented Council with two new Resumes'. Mayor Platte stated that Council needed to review the questions that were sent to them by Robert Hamilton of the MML, as well as any other questions that they wanted asked at the interview, and to give this information to the City Clerk by 11:00 a.m. on Tuesday, so that Mr. Hamilton could prepare the questions and have the format set Saturday. Mayor Platte stated that if after conducting the interviews and Council agreed that there was a candidate that was head and shoulders above the rest, then it would be his recommendation to have this added to the June 28<sup>th</sup> Agenda. Mayor Platte further recommended that if after the interviews Council could only narrow it down to two candidates, then second round interviews be scheduled for Thursday, July 1<sup>st</sup> in the evening. Council agreed with this proposed schedule.

Police Chief Malewski reviewed with Council the request from Mark McGee, the Hot Dog Vendor, that he would be holding several "Kids Days" at his stand located on Hall Street. Chief Malewski stated that Mr. McGee had held one this past week and had not realized that by utilizing additional spaces in the City Parking Lot, that he needed to notify the City. Chief Malewski stated that currently the Community Market is holding their "Farmers Market" in this lot on Saturdays, and that he saw no problem with Mr. McGee hosting several of these days throughout the Summer. Council thanked Chief Malewski for keeping them informed.

**Public Comments:**

None.

**Other Business:**

None.

The meeting was adjourned at 6:21 p.m.

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Steven G. Platte, Mayor

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Kristy Reinecke, Clerk