

A worksession of the City Council was held at City Hall, 200 S. Main Street, on Tuesday, September 7, 2010, at 5:00 p.m.

Present were Mayor Platte and Councilpersons Greenhoe, Letarte, Brown and Harri. None were absent.

Administrative Staff Present was City Manager Jon Stoppels, DPW Superintendent Scott Poyer, WWTP Director Todd Nichols, Police Chief Paul Malewski, Fire Chief Roger McNutt, City Assessor Mike Baker, Treasurer Robert Damon, Building Inspector Jon Hill, Deputy Carla Mazur, City Attorney Phil Erickson and City Clerk Kristy Reinecke.

Purpose of the meeting was a worksession. Notice of the meeting was duly given.

Public Comments:

None.

Old Business Topics of Discussion were:

None.

New Business Topics of Discussion were:

City Manager Stoppels reviewed with Council the progress that has been made on the Brook Street property. City Manager Stoppels stated that the land owner of record as well as the bank of record has been contacted and they have been given time to respond, and as of yet, the City has not heard from either of them. City Manager Stoppels stated at this time Council needed to take action to have the house boarded up by a Contractor and then the City Attorney would need to take legal action to have all costs associated with this property put on the tax roll as a lien against the premises.

Councilman Greenhoe moved that Council authorize the City to have a Contractor board up the property located at Brook Street, and to have the City Attorney start the proceedings to have all costs associated with this property placed on the tax roll as a lien against the premises; seconded by Councilman Letarte, passed unanimously.

Building Inspector Hill reviewed with Council the Planning Commission's recommendation to have the property at 737 Michigan to have a Conditional Use Permit for the occupant of this property to run a licensed Day Care Facility. Building Inspector Hill explained that this Conditional Use Permit was only valid for this occupant and while the Day Care was being run, and if the occupant moved out, the Conditional Use Permit would dissolve. Building Inspector Hill stated that notices had been sent to residents as well as being published in the paper, and that the neighbors in this area did not have any complaints for this use. This item will appear on the September 13th Agenda.

DPW Superintendent Poyer reviewed with Council the need to have bids sent out for work that needs to be done at the West Street substation. DPW Superintendent Poyer stated that the bids will be due back on September 17th, and that this is a Budgeted Item under the Capital System Improvements Line Item. DPW Superintendent Poyer stated that he will review the bids and have his recommendation placed on the September 27th Agenda.

City Manager Stoppels reviewed with the Council the packet that had been received from Larry Nolan asking for the City, as individuals, to help to sponsor a child in the Special Olympics that would be held in Eaton County. City Manager Stoppels stated that the information would be available to anyone who wished to make a donation.

City Manager Stoppels reviewed with Council the Charitable Gaming License Resolution that Council needs to approve for the High School Girl's Basketball Team to hold a Texas Hold 'em event at Tripper's in East Lansing. City Manager Stoppels stated that the Michigan Lottery Commission has changed the guidelines and has requested that Local Governing Bodies pass the Resolution to ascertain that the organization requesting the License is a valid organization within the Community. This item will appear on the September 13th Agenda.

DPW Superintendent Poyer reviewed with Council that the previous City Manager was still listed as the Delegate with the MPPA and MMEA Organizations. DPW Superintendent Poyer stated that until City Manager Stoppels felt comfortable with the Delegate position, that it should be changed so that DPW Superintendent Poyer was the Delegate and City Manager Stoppels was the Alternate. This item will appear on the September 13th Agenda.

City Manager Stoppels reviewed with Council the request that had come from the State regarding the Plumbing Ordinance. City Manager Stoppels stated that they had requested that the City revise the previous Ordinance that was adopted for language changes. This item will appear on the September 13th Agenda for First Reading.

City Manager Stoppels reviewed with Council the Consultant that has been hired to help with the Health Care Services. City Manager Stoppels stated that he and Treasurer Damon have been working on this project and feel that it is necessary to hire someone with the expertise to help them through this process. City Manager Stoppels stated that several areas of savings can be recognized such as Administrative Costs, the hiring of different carriers and changes in benefits. City Manager Stoppels stated that he will keep Council informed as this progresses.

City Manager Stoppels reviewed with Council the recommendation to have safety glass placed out front for the Administrative Staff. City Manager Stoppels stated that this needs to be done for health and safety issues. City Manager Stoppels stated that currently customers come in and lean over the counter and will sometimes remove things from the Administrative Aides desk, as well as being able to view confidential information. City Manager Stoppels stated that for health issues, with H1N1 being prevalent, that to have protective glass out front can help with staffing illness issues that may arise. City Manager Stoppels stated that the amount for this would be \$650.00, and could come out of the Budget in several different area. Council thanked City Manager Stoppels for the information.

Information/Discussion Items

Councilwoman Brown asked for an update on the Traffic Study that had been conducted. Police Chief Malewski stated that nothing has been decided, and that information is still being gathered.

Councilwoman Brown asked for an update on the asphalt millings from the construction project. DPW Superintendent Poyer stated that according to MDOT Contract, the millings became the property of the Contractor, who then sold the millings to a private individual. DPW Superintendent Poyer stated that all MDOT Contracts were written this way, and that the only millings the City could receive were from City projects, unless the City wanted to purchase the millings from the Contractor.

Councilman Greenhoe asked when work would begin to have an ice shield placed on the roof at City Hall as he thought this was a Budgeted Item. City Treasurer Damon stated that he thought this had been taken out of the Budget, but would look into this and get back to Council.

Police Chief Malewski reported to Council that the car wash for Lucky this past weekend had raised \$3,300.00, and to date the Lucky Fund had over \$5,000.00.

Police Chief Malewski reviewed with Council the request for the Kiwanis 5k run that he had just received, that was scheduled to be held on September 18th. Police Chief Malewski stated that they had not complied with the Special Events Policy and needed Council direction. After a lengthy discussion, Council agreed that the event needed to happen, but that a letter needed to be sent to Kiwanis with the cost for this as well as the procedures that need to be followed in the future. Council also wanted letters sent out to all organizations that hold Special Events explaining the policy and procedures that need to take place to schedule such an event.

Councilwoman Brown moved Council go into Closed Session for a consultation with the City Attorney regarding a written communication; seconded by Councilman Greenhoe, passed unanimously. Council went into Closed Session at 6:45 p.m.

Councilwoman Brown moved Council reconvene back into Open Session; seconded by Councilman Greenhoe, passed unanimously. Council reconvened back into Open Session at 7:55 p.m.

The meeting was adjourned at 7:55 p.m.

Steven G. Platte, Mayor

Kristy Reinecke, Clerk