

A worksession of the City Council was held at City Hall, 200 S. Main Street, on Monday, October 18, 2010, at 5:00 p.m.

Present were Mayor Platte and Councilpersons Greenhoe, Letarte, Brown and Harri. None were absent.

Administrative Staff Present was City Manager Jon Stoppels, WWTP Director Todd Nichols, DPW Director Scott Poyer, Police Chief Paul Malewski, City Assessor Mike Baker, City Treasurer Robert Damon, Deputy Carla Mazur, Librarian Sandra Porter and City Clerk Kristy Reinecke.

Purpose of the meeting was a worksession. Notice of the meeting was duly given.

Department Head Reports: Council reviewed the Report from the Staff Meeting's that were held on October 11th and 18th, there were no further questions. DPW Director Poyer stated that the bids were due for the Tub Grinder and that he would have a recommendation to Council and have it on the October 25th Agenda for Approval.

Public Comments:

None.

Old Business Topics of Discussion were:

City Manager Stoppels reviewed with Council the bids that had been received for the City Hall Ice Melt System. City Manager Stoppels stated that two bids had been received, one in the amount of \$4,974.00, by a local contractor, and one in the amount of \$9,874.00. City Manager Stoppels stated that it was his recommendation to go with the low bid, which was from the local contractor, who does excellent work. This item will appear on the October 25th Agenda.

New Business Topics of Discussion were:

City Treasurer Damon reviewed with Council the September Financial report. Treasurer Damon answered questions of Council. Council thanked Treasurer Damon for his report.

The Ordinance Discussion was postponed until the next Worksession.

DPW Director Poyer reviewed with Council the different Pay Loaders that the Department had looked at. DPW Director Poyer stated that it was his recommendation to enter into a lease to purchase program, with a five year maintenance Contract for \$2,282.45 per month with Komatsu Financial, for a three year old Pay Loader that was used by Traverse City at their Airport Facility, and which the Department had tested. DPW Director Poyer stated that this unit also was equipped with \$20,000 of options that would be very useful to the

operation, and at the time the Pay Loader had been purchased was well over \$100,000. This item will appear on the October 25th Agenda.

Police Chief Malewski reviewed with Council the Reimbursable Grant that had been received by the Department. Chief Malewski stated that this Grant was for Technology equipment for the Department. Chief Malewski stated that the Grant was for \$10,113.00, of which the Department would have out of pocket costs of \$1,113.00, and that the Department would have to purchase the equipment up front and get reimbursed by the Federal Government for the monies expended. Council agreed that this was a good deal for the City. Chief Malewski stated that he would respond to the Federal Government letting them know that the City was willing to accept the Grant.

City Assessor Baker reviewed with Council the Easement that he had obtained for a triangular piece of property that would help to extend the Riverwalk along King Street. DPW Director Poyer stated that it would take his Department approximately two days to clean-up this site and place the already existing fence in the proper location. Council agreed that this should be done as time allowed.

Police Chief Malewski reviewed with Council the Civic Events Reimbursement Policy. Chief Malewski stated that the Civic Organizations were not used to having to pay for the services of the Police Department and DPW, and that some of these events only raised a few hundred dollars, whereas the fee for the events could be well over this. Council discussed the issue of non-profit and for-profit organizations running different events. After a lengthy discussion, it was the consensus of the Council to have the City Manager review this further and bring back a recommendation to Council.

The FEMA Flood Insurance discussion was postponed until the next Worksession as the documentation had not been received.

City Manager Stoppels reviewed with Council the Administrative Goals and Objectives. City Manager Stoppels reviewed each area that he felt the City needed to work on in the upcoming years and how he felt that this could be addressed. City Manager Stoppels answered questions of Council. Council thanked City Manager Stoppels for the presentation.

City Manager Stoppels reviewed with Council the issues that had arisen out of his Contract regarding his pension plan. City Treasurer Damon stated that because the City Manager job description was within the MERS Plan, then the Pension needed to stay with MERS. After a lengthy discussion, it was decided that an Addendum to the City Manager's Contract needed to be drafted and approved by Council at the October 25th Council Meeting to allow for this change.

Public Comments:

None.

Other Items of Discussion:

None.

The meeting was adjourned at 6:38 p.m.

Steven G. Platte, Mayor

Kristy Reinecke, Clerk