

A worksession of the City Council was held at City Hall, 200 S. Main Street, on Monday, August 19, 2013, at 5:00 p.m.

Present were Mayor Platte and Councilpersons Brown, Greenhoe, Burke and Harri. None were absent.

Administrative Staff Present was City Manager Jon Stoppels, DPW/WWTP Director Todd Nichols, Building Inspector Hill, City Assessor Mike Baker, Fire Chief Roger McNutt, Police Chief Joseph FitzGerald, Utility Director Scott Poyer, Treasurer Lisa St. Aubin, Deputy Treasurer Carla Mazur, Library Director Sandy Porter and City Clerk Kristy Reinecke.

Purpose of the meeting was a worksession. Notice of the meeting was duly given.

### **Public Comments:**

Scott Frazier, 114 Mill Street, appeared before Council requesting that half of the parking lot be blocked off for the wounded warrior event that would be taking place this weekend.

### **Department Head Reports:**

Fire Chief McNutt reported on the following: that the SCBA equipment had passed inspection; and that the new truck would be picked up next Monday at 10:00 a.m.

Building Inspector Hill reported on the following: that the property at 308 Blake Street was being sent to Court; and that the property at 917 Grove Street has been cleaned up and will be mowed this week.

### **Old Business Topics of Discussion were:**

City Manager Stoppels reviewed with Council the proposed Resolution from the City Attorney for the access to City property at the DPW grounds for property owners on Michigan Street that directly abut the property. This item will appear on the August 26<sup>th</sup> Agenda.

Jamie Burton and Karyn Stickel from Hubbell, Roth and Clark, Inc., appeared before Council and reviewed their recommendations on the City Street Project and the three contractors that they were recommending for the job based on their bid. This item will appear on the August 26<sup>th</sup> Agenda.

Jamie Burton and Karyn Stickel from Hubbell, Roth and Clark, Inc., appeared before Council and reviewed the guidelines and deadline for filing for the SAW Grant Monies. HRC stated that the filing date was December 2<sup>nd</sup>. HRC stated that the first step would be for the City to approve the proposal from HRC for the SAW preparation work. This item will appear on the August 26<sup>th</sup> Agenda.

**New Business Topics of Discussion were:**

City Manager Stoppels reviewed with Council the budget adjustment that needs to be made in order for the software purchase for the Assessor's Office that was inadvertently left out of the Budget. City Manager Stoppels stated that it was an approximate cost of \$3,600 that would need to be adjusted. This item will appear on the August 26<sup>th</sup> Agenda.

City Clerk Reinecke reviewed with Council the request from the Eaton Rapids High School to hold the Homecoming Parade on Friday, October 4<sup>th</sup>, with the route and duration being the same as in previous years. This item will appear on the August 26<sup>th</sup> Agenda.

City Clerk Reinecke reviewed with Council the need for names for the various Board appointments that need to be made. City Clerk Reinecke stated that if Council new of any interested citizens to get the names to the Mayor for recommendations.

Jamie Davidson, 640 State Street, appeared before Council and gave a brief presentation on GAR Museum that is being located on Main Street and invited Council to come and tour the facility after the meeting.

**Public Comments:**

Bob Broughman, 740 Michigan Street, appeared before Council regarding the proposed DPW Grounds Access Resolution.

**Council Comments for the Good of the Order:**

None.

The meeting was adjourned at 5:53 p.m.

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Steven G. Platte, Mayor

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Kristy Reinecke, City Clerk